

# DISTRICT OF COLUMBIA RENTAL APPLICATION FORM

## 1. Landlord Contact Information

If the applicant wishes to have more information about the rental unit, please contact \_\_\_\_\_ [Landlord Name] at:

Email Address: \_\_\_\_\_ [Contact Email]

Phone: \_\_\_\_\_ [Contact Phone]

## 2. Applicant Information

Name of Applicant: \_\_\_\_\_ [Name of Applicant]

Date of Birth: \_\_\_\_\_ [Date of Birth]

Social Security Number: \_\_\_\_\_

Driver's license number or any valid ID: \_\_\_\_\_

State: \_\_\_\_\_ Expires: \_\_\_\_\_

Address: \_\_\_\_\_ [Applicant Address]

Email Address: \_\_\_\_\_ [Applicant Email]

Phone: \_\_\_\_\_ [Applicant Contact Phone]

## 3. Property Information

The property is located at the following address:

\_\_\_\_\_  
\_\_\_\_\_

The property will be available for the potential Tenant to move in on \_\_\_\_\_ [Date of Availability].

The applicant proposes to move in on the following date:

- Date of Availability as assigned by the Landlord.
- Proposed move-in date on \_\_\_\_\_ [Move-in Date].

#### 4. Lease Term

Type of Lease Term:

- Fixed Term [Fixed Term beginning on the \_\_\_\_\_ and ending on the \_\_\_\_\_].
- Month-to-Month
- Year-to-Year
- Unspecific

#### 5. Payment

The applicant shall pay \$ \_\_\_\_\_ [Rent Amount] as rent. The rental payment shall be made as follows:

- Weekly
- Monthly

#### 6. Security Deposit

- The applicant shall pay an initial deposit in the amount of \$ \_\_\_\_\_ [Security Deposit Amount].
- The applicant shall not pay any amount for a security deposit.

#### 7. Other Occupant's Information

Name: \_\_\_\_\_  
Relation to Applicant: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_  
Relation to Applicant: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_  
Relation to Applicant: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_  
Relation to Applicant: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

## 8. Application Fee

The Applicant shall pay a Non-Refundable Application Fee in the following amount of \$ \_\_\_\_\_ [Application Fee Amount].

This Non-Refundable Application Fee is not a deposit and does not apply toward rent unless specified, should the applicant, after the qualifying process, be accepted as a Tenant. The application fee is to cover the costs of qualifying the applicant as a prospective Tenant.

The applicant will pay the application fee through the following methods:

- Cash
- Credit Card
- Paypal
- Money Order

## 9. Previous Residence Information

Present Address: \_\_\_\_\_ [Present Address]

Duration of the Lease: years \_\_\_\_\_ months \_\_\_\_\_

Payment: \_\_\_\_\_ [Payment Amount]

Landlord Name: \_\_\_\_\_ [Landlord Name]

Telephone Number: \_\_\_\_\_ [Landlord Telephone Number]

Previous Address: \_\_\_\_\_ [Present Address]

Duration of the Lease: years \_\_\_\_\_ months \_\_\_\_\_

Payment: \_\_\_\_\_ [Payment Amount]

Landlord Name: \_\_\_\_\_ [Landlord Name]

Telephone Number: \_\_\_\_\_ [Landlord Telephone Number]

## 10. Credit and Financial Information

1. Bank:

Account Type:

Account Number:

Branch Location:

2. Bank:

Account Type:

Account Number:

Branch Location:

3. Bank:

Account Type:

Account Number:  
Branch Location:

### 11. Emergency Contact

Emergency Contact Name: \_\_\_\_\_ [Contact Name]  
Emergency Contact Address: \_\_\_\_\_ [Contact Address]  
Email Address: \_\_\_\_\_ [Contact Email]  
Phone: \_\_\_\_\_ [Contact Phone]

Please state any further information you would like the owner/ agent to consider:

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### Authority for Release of Information

This release will constitute my consent and authority to examine statements and information regarding my background.

I authorize you to contact my/our present and previous landlords, law enforcement agencies, credit agencies, and other references listed above.

I hereby authorize the release of any and all data or records to \_\_\_\_\_  
[Landlord Name].

This authorization is given in connection with a financial, criminal, and previous rental history investigation being conducted relative to my/our application for credit dealing with rental property.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_