

# ACH AUTHORIZATION

By signing this form, you authorize a single or regularly scheduled charge to your bank account as indicated below:

(Check one)

**Recurring Charge**

I \_\_\_\_\_ (Customer's name) hereby authorize  
\_\_\_\_\_ (Merchant's Name) to charge my [ ] Bank account [ ] Credit  
Card listed below for \$\_\_\_\_\_ (Amount \$) on the \_\_\_\_\_ (Day) of each [ ]  
week [ ] month [ ] year as payment for the following [ ] goods [ ] services:  
\_\_\_\_\_ (Description of Goods /  
Services).

If the payment date above falls on a weekend or holiday, I understand that the charge may be made on the following business day. This authorization will remain in effect until I notify the Merchant in writing to cancel it at least 15 days prior to the next billing date.

**One-Time Charge**

I \_\_\_\_\_ (Customer's name) hereby authorize  
\_\_\_\_\_ (Merchant's Name) to charge my [ ] Bank account [ ] Credit  
Card listed below for \$\_\_\_\_\_ (Amount \$) on \_\_\_\_\_ (Date) as  
payment for the following [ ] goods [ ] services:  
\_\_\_\_\_ (Description of Goods /  
Services).

If the payment date above falls on a weekend or holiday, I understand that the charge may be made on the following business day. This is permission for a single transaction only and does not provide authorization for any additional unrelated charges to my account.

## BILLING INFORMATION

Billing Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

## **PAYMENT INFORMATION**

### **Bank account**

Account type: [  ] Checking | [  ] Savings

Account name: \_\_\_\_\_

Bank name: \_\_\_\_\_

Account number (#): \_\_\_\_\_

Routing number (#): \_\_\_\_\_

I guarantee and warrant that I am an authorized user of this bank account and that I am legally authorized to enter into this billing agreement with the Merchant. I certify that I will not dispute this scheduled transaction (s) with my bank so long as the transactions correspond to the terms indicated in this authorization form.

Authorized signature: \_\_\_\_\_ Date: \_\_\_\_\_